



Erasmus+ Strategic Partnership for Adult Education 2016-2018

Project No 2016-1-LT01-KA204-023143

SkillsUp: Skilling up educators for today and tomorrow's labor market

Kick-off meeting in Plunge, Lithuania

24-25 November, 2016

Agenda

24 November (Thursday)

9:00 – 13.00 Morning session

9.00-9.10. Welcome to Plunge adult education center – Adomas Kripas, headmaster of PSSC

9.10 – 10.00 Partner's presentations (10 min.).

- PSSC
- EUC
- E-seniors
- Östra Grevie Folkhögskola
- Balkanplan

10.00 – 11.00 Skills Up Project review by coordinator Rita Smilingiene

- Objectives & outcomes
- Timeline following the reduction of 12 months for the project implementation
- Discussion & approval of the timeline including project's meeting calendar.

11:00 Tea/coffee

11:15 – 13.00 Discussion on project implementation.

- Project communication plan by Rita Smilingiene
- Discussing & planning project risk management & risk assessment by all partners
- Project quality & evaluation plan by Emil Paporov
- Project dissemination strategy & plan by Sven Jarvi

13.00 – 14:00 Lunch.

14:00 – 17:00 Afternoon session.

- Budget & financial instructions for reporting by Nijole Zlibiniene
- Questions & answers.
- Pending issues from Discussion on project implementation

15:30-15:45 Tea/coffee

17:00 Close of the day sessions.



25 November(Friday)

9.20-13.00 Morning session: Discussing project Intellectual outputs.

- O1 State of theArt, E-seniors, France
- O2 Digital Skills Training Course, EUC, Cyprus

10:45-11:00 Tea/coffee

- O3 Soft Skills Training Course, Balkanplan, Bulgaria
- O4 Multilingual Collaborative Learning Platform, PSSC, Lithuania

13.00 – 14:00 Lunch break

14:00-15.30 Afternoon session

- Presenting & approving project logo by representative from Östra GrevieFolkhögskola
- Presenting project website by coordinator Rita Smilingiene
- Meeting evaluation organized by representative from E-seniors

15.30 Close of the meeting